



**Development Services, Inspections,
And Property Maintenance**
PO Box 880 / 806 N. 2nd Ave Phone: 620-225-8105 Fax: 620-225-8195

2021 Contractor License Renewal Instructions

Please fill out the enclosed renewal application and return it to our office by December 31, 2020. We will accept without penalty if postmarked by December 31, 2020. **The City of Dodge City will not require Continuing Education Hours to be submitted for this year's renewal. This only applies to those that have remained current with their hours. Those that are behind will still be required to submit CEU's in order to renew.**

Applications must include the following:

- Completed Renewal Application
- Payment (checks payable to City of Dodge City)
- Certificate of Insurance, City of Dodge City as Certificate Holder
- Kansas Roofing Certification (if applicable)

NOTE: Forms returned after December 31, 2020 will be charged the NEW licensing fees listed below. Forms returned without all required information will be returned to you to be completed. If you have any questions please call 620-225-8105.

<i>Licensing Fees:</i>	<i>New/Late</i>	<i>Renewal</i>
<i>Building, General, Residential Contractor</i>	<i>\$200</i>	<i>\$100</i>
<i>Commercial Unlimited Roofing Contractor</i>	<i>\$200</i>	<i>\$100</i>
<i>Residential Roofing Contractor</i>	<i>\$200</i>	<i>\$100</i>
<i>Master Water Treatment Installer</i>	<i>\$200</i>	<i>\$100</i>
<i>Master Plumber, Electrician, Mechanic</i>	<i>\$200</i>	<i>\$100</i>
<i>Journeyman Plumber, Electrician, Mechanic</i>	<i>\$200</i>	<i>\$100</i>
<i>Apprentice Plumber, Electrician, Mechanic</i>	<i>\$35</i>	<i>\$35</i>
<i>Sign Hanger</i>	<i>\$200</i>	<i>\$100</i>
<i>Fence Installer</i>	<i>\$200</i>	<i>\$100</i>

(APPLICATION IS ON THE BACK OF THIS LETTER)

2021
CITY OF DODGE CITY CONTRACTOR LICENSE RENEWAL



Your License will expire on December 31, 2020. **If not renewed by December 31, 2020, you will pay the New Licensing fees.** Please make checks payable to City of Dodge City.

License Renewal Fees:

Building, General, or Residential Contractor	\$100.00
Commercial Roofer or Unlimited Roofer	\$100.00
Residential Roofer	\$100.00
Master Water Treatment Installer	\$100.00
Master Plumber, Electrician, Mechanic	\$100.00
Journeyman Plumber, Electrical or Mechanical	\$100.00
Apprentice Plumber, Electrical or Mechanical	\$35.00
Sign Hanger	\$100.00
Fence Installer	\$100.00

Must provide the following information at time of renewal:

- *Copy of General Liability Ins.-Minimum of \$ 500,000.00
- *Verification of Continuing Education Hours (only if not current)

Licenses(s) Requesting: _____

Name of Applicant: _____

Company Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Mobile:** _____

E-Mail: _____

Tax ID# _____

Kansas Roofer Registration #: _____

Office Use only CEU's _____ INS. _____

Payment Date _____ Cash _____ Credit/Debit _____ Check _____ # _____