

***Community Facilities Advisory Board Minutes
City Hall, Commission Chambers
Thursday, December 8, 2011***

***City Manager's Conference Room
5:30 p.m.***

WELCOME: Jim Lembright, Chairperson

ROLL CALL: Jim Lembright, Justin Banning, Ed Elam, Rick Sowers, Mladen Perak, Inga Vasquez, Terry Williams, Tom Stanley, Ken Strobel, City Manager and Melissa McCoy, Project Development Coordinator were present.

EXECUTIVE SESSION (CFAB Members and Staff Only)

1. Organizational Funding Requests were discussed.

***City Commission Chambers
7:00 p.m.***

WELCOME: Jim Lembright

ROLL CALL: Jim Lembright, Justin Banning, Ed Elam, Rick Sowers, Mladen Perak, Inga Vasquez, Terry Williams, Tom Stanley, Ken Strobel, City Manager and Melissa McCoy, Project Development Coordinator were present.

APPROVAL OF MINUTES

Dr. Perak recommended amending the Minutes from the October 27 meeting to reflect that although the newly elected members' term officially begins in January 2012, they will begin their terms as voting members as of October 2011.

Justin Banning moved to approve the minutes with the amendment from the Oct. 27, 2011 meeting, Terry Williams seconded the motion. Motion carried unanimously.

FINANCIAL REPORT

Director of Finance/City Clerk, Nannette Pogue gave the Financial Report and provided the Board with December 2011 information and Year to Date information. The estimated amount for sales tax annually is just over 5 million a year.

RECOMMENDATION FOR PUBLIC BUILDING COMMISSION

Ed Elam, Ford County Administrator reported the County had been working on the County Expo Center which is located on the tract of property that was purchased sometime ago with Why Not Dodge Sales Tax Funds.

Ken Strobel added that under the Inter-Local Agreement the sales tax monies for the purchase of the property were funneled through the City and that the City holds legal title to the property. In order to complete the County financing of the construction of the Expo Center, the property needed to be deeded from the City to the Ford County, Kansas Public Building Commission, which would then issue bonds to fund the construction. The Building Commission would then lease the Center to the County for its use and operation with the County ending up with ownership of the Center once the bonds were fully paid.

Ken Strobel recommended that CFAB adopt a motion to recommend to the Joint Commissions that the property be deeded to the Public Building Commission so that the financing of the Expo Center could be completed.

Justin Banning so moved and Tom Stanley seconded the motion. The motion passed unanimously.

TOURISM TASK FORCE REPORT AND BUDGET

Duane Ross reported on the Tourism Task Force and proposed their 2012 budget. In addition, the Tourism Task Force recommended funding for attractions whose proposals support the Master Tourism Plan. In reviewing the applications, the Tourism Task Force identified some aspects to consider for Organizational Funding in the future. The aspects for consideration were as follows:

- Entities that request funds for a new project that has additional revenue potential should develop and submit a business plan to demonstrate the financial stability and economic impact of the project.
- All entities should be required to submit a progress report that reflects the implementation of funds. Reports should be submitted on a bi-annual basis and would document the progress of the project.

Dr. Perak thanked the Task Force for their work and stressed the importance of finding an additional usage for the Santa Fe Depot to help preserve this historic Structure. Mr. Ross thanked him for his comments and added that the Task Force was actively looking at different options to develop this facility into a travel destination for Dodge City.

Justin Banning moved to recommend the City/County fully fund the Tourism Task Force Budget. Inga Vasquez seconded the motion. The motion carried unanimously.

ORGANIZATIONAL FUNDING BUDGET & RECOMMENDATIONS

The Recommended Organizational Funding Budget for 2012 is \$689,147.00 which is just over 12.5% of the total funding.

The Organizational Funding Recommendations for 2012 are as follows:

- Boot Hill Museum \$155,000.00
- Ford County Historical Society, Inc. \$10,000.00
- Dodge City Area Arts Council \$20,000.00
- Dodge City Trail of Fame, Inc. \$30,000.00
- The Depot Theater Company \$150,000.00
- Windthorst Heritage, Inc. \$55,000.00
- Dodge City Roundup, Inc. \$185,000.00
- Tourism Task Force \$89,147.00

The Board then recommended that the request from High Plains Junior Hockey League be recommended for funding from Operational Budget of the Special Events Center and not from Organizational Funding.

Tom Stanley moved to recommend to the City/County to approve the funding as recommended. Inga Vasquez seconded the motion. The motion carried unanimously.

RECOMMENDATION FOR 2011 CFAB BUDGET

Director of Finance/City Clerk, Nannette Pogue presented the 2012 Sales Tax Project Budget. The City's portion of the projected 2012 ½ cent sales tax is \$4,348,500.00 and the County's portion is \$1,000,000.00.

Mayor Sowers thanked Parks and Recreation for their work in enhancing and maintaining the grounds of the United Wireless Arena. Nanette Pogue added that Public Works had also been instrumental in the upkeep of areas such as the race track.

Tom Stanley moved to accept the proposed Budget. Justin Banning seconded the motion. The motion carried unanimously.

Other:

City Manager, Ken Strobel and County Administrator Ed Elam thanked the CFAB Advisory Board for their service and time contributed the review process. Chair Jim Lembright commented how fortunate we all are to live in a community and county where funding such as this is possible.

ADJOURNMENT: Since there was no further business to discuss, Chair Lembright adjourned the meeting.