

**Dodge City/Ford County CFAB Advisory Board Meeting**

**City Hall, City Commissioners Chambers**

**Tuesday, November 16, 2021**

**6:30 P.M.**

**Agenda**

**Welcome:** Chair Michael Brakey

**Roll Call:**

**Call to Order:** Chair Michael Brakey

**Visitors:**

1. (Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next CFAB meeting unless an emergency does exist).

**Consent Calendar:**

1. Approval of Minutes from September 28, 2021 Meeting
2. “Why Not Dodge” Sales Tax Report and Sales Tax History-Report by Nicole May, Director of Finance

**Reports:**

**CFAB Updates:**

1. United Wireless Arena and Boot Hill Casino and Resort Conference Center Update-Report by Executive Director, Chris Ragland
2. Dodge City Raceway Park Update, Report by Promoters/Operators Craig, and Julie Dollansky
3. Long Branch Lagoon Update-Report by Director of Parks and Facilities Daniel Cecil

**Unfinished Business:**

**New Business:**

1. Long Branch Lagoon Rates for daily and season passes-Report by Director of Parks and Facilities Daniel Cecil and Assistant City Manager/Public Affairs, Melissa McCoy

**Next Meeting Date(s):**

1. 6:30pm, Tuesday, January 11, 2022
2. 6:30pm, Tuesday, April 19, 2022
3. 6:30pm, Tuesday, September 20, 2022
4. 6:30pm, Tuesday, November 15, 2022

**Adjournment:**

**Dodge City/Ford County CFAB Advisory Special Board Meeting**

**City Hall, City Commission Chambers**

**Tuesday, September 28, 2021**

**6:30 P.M.**

**Minutes**

**Welcome:** Chair Michael Brakey

**Roll Call:** Michael Brakey, Michael Burns, Mike Martinez, Mike Laskowsky (Absent), Martha Mendoza, Hugo Rodela, (Absent), Angela Unruh, Mayor Rick Sowers, County Commissioner Kenneth Snook, City Manager Nick Hernandez, and County Administrator JD Gilbert

**Call to Order:** Chair Michael Brakey

**Visitors:** There were no visitor remarks.

**Consent Calendar:**

1. Approval of Minutes from July 7, 2021 Meeting
2. “Why Not Dodge” Sales Tax Report- Finance Director Nicole May provided an overview and update on the sales tax fund. Nicole reported that the sales tax collections for the year to date have been above target.

Michael Martinez made a motion to approve the consent calendar and Angela Unruh seconded. The motion passed 5-0.

**Reports:**

1. Softball and Baseball Tournament Update-Director of Parks and Facilities, Daniel Cecil. reported that the youth season was a very successful one. Each tournament was full with 30 teams except for two cancellations and the Miss Kitty Classic. There was lots of positive feedback from the teams including those traveling into Dodge City and staying in hotels. There was a total of 218 teams registered for the different tournaments and 10,650 spectators. The adult kickball tournament was cancelled due to lack of registrations. Overall, for the 2021 season, the entry fee revenues were \$36,405.00 and gate fees were \$29757.53.
2. Long Branch Lagoon Update- Director of Parks and Facilities Daniel Cecil reported that this year’s attendance at the Long Branch Lagoon Aquatics Park was 47,701 and the daily average was 555. Admissions brought in \$187,075.29, programs \$15,898.00 and concessions \$78,736.55. The City will take over operation of the facility for the remainder of the year and in 2022.

**Unfinished Business:**

1. There was no unfinished business.

**New Business:**

1. 2022 “Why Not Dodge” Sales Tax Budget- Nicole May, Director of Finance explained that the projected revenue for 2022 is \$6,397,056. She went over the details of the memo and shared that so far for 2021 sales tax revenues are 18% greater than last year. In addition, to going over the proposed operating fund for the different departments, she explained that the Organizational Funding account is budgeted at \$660,000. This \$660,000 is split \$250,000 to the City and \$300,000 to the County and then \$110,000 for Organizational Funding. The actual amount will need to be formally approved by the CFAB and City/County Commissions later. \$3,429,980 is budgeted for debt. This reflects \$2,737,413 for the bonds issued to fund the Special Events Center and \$692,567 for the bonds issued to fund the aquatics facility.

In addition, it was discussed that the City consider taking proposals for the operations of concessions for tournaments in 2022 since the current contract was awarded in 2015.

Michael Burns made a motion to approve the 2022 “Why Not Dodge” Sales Tax budget with a footnote on contract bidding on concessions for tournaments. Mike Martinez second and the motion passed 5-0.

**Next Meeting Date(s):**

1. Pending, 6:30pm, Tuesday, November 2, 2021

**Adjournment:** Mike Martinez made a motion to adjourn, Angela Unruh seconded. The motion passed 6-0.

BALANCE SHEET  
SALES TAX PROJECT FUNDS  
ENDING October 2021

	Operating Fund	Organizational Funding Fund	ST-Depr. & Replacement Fund	Event Fund	Depot Fund	Debt Service Account-SEC	Debt Service Account - Water Park	TOTAL SALES TAX PROJECTS FUNDS
<b>ASSETS</b>								
<b>Assets</b>								
Cash	881,776.31	315,595.28	893,104.86	34,127.53	683,374.17	9,420.66	(99.92)	2,817,298.89
Cash - Reserve	-	-	-	-	-	3,309,782.61	670,818.76	3,980,601.37
Cash - 2016 REF Bonds Debt Service	-	-	-	-	-	1,130,138.23	455,256.92	1,585,395.15
Cash - Cost of Issuance	-	-	-	-	-	4,344.63	1.15	4,345.78
Miscellaneous Receivable	(28.28)	-	12,500.00	-	2,667.00	-	-	15,138.72
Sales Tax Receivable	-	-	-	-	-	-	-	-
Deferred Bond Issuance Costs	-	-	-	-	-	-	-	-
<b>TOTAL ASSETS</b>	<b>881,748.03</b>	<b>315,595.28</b>	<b>905,604.86</b>	<b>34,127.53</b>	<b>686,041.17</b>	<b>4,453,686.13</b>	<b>1,125,976.91</b>	<b>8,402,779.91</b>
<b>LIABILITIES &amp; FUND BALANCE</b>								
<b>Liabilities</b>								
Accounts Payable	238,167.66	5,956.88	2,394.65	-	328.18	-	-	246,847.37
Retainage Payable	-	-	-	-	-	-	-	-
Salaries Payable	-	-	-	-	-	-	-	-
Sales Tax Payable	150.91	-	-	-	-	-	-	150.91
Compensated Absenses Payable	-	-	-	-	-	-	-	-
Accrued Interest Payable	-	-	-	-	-	-	-	-
Deferred Gain on Refunding	-	-	-	-	-	-	-	-
Bond Premium	-	-	-	-	-	-	-	-
Unamortized Bond Discount	-	-	-	-	-	-	-	-
Bonds Payable-Current	-	-	-	-	-	-	-	-
Bonds Payable-Non-Current	-	-	-	-	-	-	-	-
<b>TOTAL LIABILITIES</b>	<b>238,318.57</b>	<b>5,956.88</b>	<b>2,394.65</b>	<b>-</b>	<b>328.18</b>	<b>-</b>	<b>-</b>	<b>246,998.28</b>
<b>Total Current Liabilities</b>								
<b>FUND BALAN</b>	<b>643,429.46</b>	<b>309,638.40</b>	<b>903,210.21</b>	<b>34,127.53</b>	<b>685,712.99</b>	<b>4,453,686.63</b>	<b>1,125,976.91</b>	<b>8,155,782.13</b>
Reserve for Encumbrances	-	-	-	-	-	-	-	-
Net Capital Assets-Related Debt	-	-	-	-	-	-	-	-
Unused debt proceeds	-	-	-	-	-	-	-	-
<b>Total Fund Equity</b>	<b>643,429.46</b>	<b>309,638.40</b>	<b>903,210.21</b>	<b>34,127.53</b>	<b>685,712.99</b>	<b>4,453,686.63</b>	<b>1,125,976.91</b>	<b>8,155,782.13</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>881,748.03</b>	<b>315,595.28</b>	<b>905,604.86</b>	<b>34,127.53</b>	<b>686,041.17</b>	<b>4,453,686.63</b>	<b>1,125,976.91</b>	<b>8,402,780.41</b>

SALES TAX PROJECT FUND  
STATEMENT OF REVENUE AND EXPENDITURES  
BUDGET PERFORMANCE  
October 31, 2021

	Current Month (October 2021) Actual	Current Month (October 2021) Budget	Current YTD (Jan-Oct 2021) Actual	Current YTD (Jan-Oct 2021) Budget	Annual FY 2021 Budget	
<b>Revenues</b>						
Sales Tax	629,687.75	508,810.00	5,880,039.99	5,088,100.00	6,105,720.00	96.30%
Investment Earnings	40.52	583.33	290.00	5,830.00	7,000.00	4.14%
Field Sports Revenues	9,196.52	10,416.66	62,591.29	104,160.00	125,000.00	50.07%
Racetrack Revenues	-	-	-	-	-	0.00%
Miscellaneous	-	774.00	2,775.00	6,192.00	9,300.00	29.84%
Longbranch Lagoon	9,790.79	39,999.00	329,185.78	399,990.00	480,000.00	68.58%
<b>Total Revenues</b>	<b>648,715.58</b>	<b>560,582.99</b>	<b>6,274,882.06</b>	<b>5,604,272.00</b>	<b>6,727,020.00</b>	<b>93.28%</b>
<b>Expenditures</b>						
<b>Field Sports</b>						
Personnel Services	16,407.57	22,275.00	174,848.21	222,750.00	267,341.00	65.40%
Contractual Services	8,136.33	8,140.00	111,275.46	81,400.00	97,750.00	113.84%
Commodities	6,379.00	6,712.00	60,187.98	67,120.00	80,600.00	74.67%
Capital	-	-	-	-	-	#DIV/0!
Field Sports-Tournaments	9,354.57	17,622.00	124,088.85	176,220.00	211,490.00	58.67%
<b>Total-Field Sports</b>	<b>40,277.47</b>	<b>54,749.00</b>	<b>470,400.50</b>	<b>547,490.00</b>	<b>657,181.00</b>	<b>71.58%</b>
<b>Administration</b>						
Contractual Services	860,000.00	72,107.00	860,200.00	721,070.00	865,300.00	99.41%
Commodities	-	-	-	-	-	0.00%
Capital	-	-	-	-	-	0.00%
Bond Payment Transfers	227,385.45	282,337.00	2,758,234.24	2,823,370.00	3,388,047.00	81.41%
Transfer to Dev & Growth	-	-	-	-	-	0.00%
Interest	-	-	-	-	-	0.00%
Transfer to Depr & Repl	-	-	-	-	-	0.00%
Other	-	233.00	2,558.00	2,330.00	2,800.00	91.36%
<b>Total-Administration</b>	<b>1,087,385.45</b>	<b>354,677.00</b>	<b>3,620,992.24</b>	<b>3,546,770.00</b>	<b>4,256,147.00</b>	<b>85.08%</b>

OPERATING FUND-SALES TAX PROJECTS

Special Events Centers												
Contractual	-	74,625.00	825,500.00	746,250.00	895,500.00	92.18%						
Insurance & Electric	3,567.13	3,666.00	36,809.65	36,660.00	44,000.00	83.66%						
Other	-	13.00	2,560.90	130.00	160.00	1600.56%						
Capital Outlay	-	1,666.00	65,266.88	16,660.00	20,000.00	326.33%						
Total-Special Events Centers	3,567.13	79,970.00	930,137.43	799,700.00	959,660.00	96.92%						
Facilities Maintenance												
Personnel Services	-	1,166.00	4,143.05	11,660.00	14,000.00	29.59%						
Contractual Services	2,509.09	-	2,509.09	-	-	0.00%						
Commodities	-	607.00	1,016.70	6,070.00	7,300.00	13.93%						
Total-Facilities Maintenance	2,509.09	1,773.00	7,668.84	17,730.00	21,300.00	36.00%						
Raceway Park												
Personnel Services	476.96	899.00	3,710.88	8,990.00	10,800.00	34.36%						
Contractual Services	18,302.51	26,613.00	345,579.24	266,130.00	319,400.00	108.20%						
Commodities	319.24	539.00	31,618.73	5,390.00	6,500.00	486.44%						
Capital Outlay	-	608.00	16,631.00	6,080.00	7,300.00	227.82%						
Total-Raceway Park	19,098.71	28,659.00	397,539.85	286,590.00	344,000.00	115.56%						
Outdoor Regional Aquatics Facility												
Personnel Services	-	-	-	-	-	#DIV/0!						
Contractual Services	75,280.65	49,864.00	479,371.62	498,640.00	598,400.00	80.11%						
Commodities	5,978.42	1,041.00	29,987.55	10,410.00	12,500.00	239.90%						
Capital Outlay	-	-	6,848.00	-	-	#DIV/0!						
Total - Aquatics Facility	81,259.07	50,905.00	516,207.17	509,050.00	610,900.00	84.50%						
TOTAL EXPENDITURES-OPERATING FUNI	1,234,096.92	570,733.00	5,942,946.03	5,707,330.00	6,849,188.00	86.77%						
Revenue Over/Under Expenditures	(585,381.34)	(10,150.01)	331,936.03	(103,058.00)	(122,168.00)							

ST Organizational Funding Fund					
Revenues					
Grants	-	-	-	-	0.00%
Charges for Services	-	-	-	-	0.00%
Transfer From Other	-	-	-	-	0.00%
Transfer From Sales Tax Fund	710,000.00	710,000.00	710,000.00	710,000.00	100.00%
Total Revenue-ST Organizational Funding	<u>710,000.00</u>	<u>710,000.00</u>	<u>710,000.00</u>	<u>710,000.00</u>	<u>100.00%</u>
Expenditures					
Personnel Services	-	-	-	-	#DIV/0!
Contractual Services	261,080.44	59,348.00	665,764.77	593,480.00	93.48%
Commodities	-	83.00	-	830.00	0.00%
Capital Outlay	-	-	-	-	0.00%
Total Expenditures-ST Organizational Fundin:	<u>261,080.44</u>	<u>59,431.00</u>	<u>665,764.77</u>	<u>594,310.00</u>	<u>93.35%</u>
Revenue Over/Under Expenditures	448,919.56	(265.00)	44,235.23	(2,650.00)	(3,200.00)
Debt Service Account - SEC					
Revenues					
Investment Income	12,916.57		19,382.28		
Transfer from Reserve Fund	-		-		
Transfer from Operating Funds	226,071.78		2,017,962.07		
Total Revenues	<u>238,988.35</u>		<u>2,037,344.35</u>		
Expenditures					
Principal Payments	-		1,415,000.00		
Interest Payments	-		629,187.50		
Investment Fees	-		100.00		
Total Expenditures	<u>-</u>		<u>2,044,287.50</u>		
Revenue Over/Under Expenditures	238,988.35		(6,943.15)		
Debt Service Account - Outdoor Regional Aquatics Facility					
Revenues					
Investment Income	-		2,427.38		
Transfer from COI fund	-		-		
Transfer from Operating Funds	57,564.23		751,575.20		
Total Revenues	<u>57,564.23</u>		<u>754,002.58</u>		
Expenditures					
Principal Payments	-		405,000.00		
Interest Payments	-		143,450.00		
Investment Fees	-		100.00		
Total Expenditures	<u>-</u>		<u>548,550.00</u>		
Revenue Over/Under Expenditures	57,564.23		205,452.58		



# Memorandum

**To:** Community Facility Advisory Board, Ford County Commission and County Administrator JD Gilbert, and City of Dodge City Commission and City Manager, Nick Hernandez

**From:** Director of Parks and Facilities, Daniel Cecil and Assistant City Manager/Public Affairs, Melissa McCoy

**Date:** November 15, 2021

**Subject:** Approval of revised rate structure for passes for Long Branch Lagoon Water Park

**Agenda Item:** New Business

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**Recommendation:** Staff recommends approval of revised rates for day and season passes and special promotions for the Long Branch Lagoon Water Park.

**Background:** The City is taking over operation of the Long Branch Lagoon for the 2022 season. With these changes, existing rates were reviewed to ensure they were still competitive, as they had remained the same since the facility opened in 2016.

**Justification:** Staff has reviewed the costs for day and season passes at similar aquatics parks in Kansas and found that Dodge City's day pass rates were slightly higher. The lower rates will help compete with other facilities. In addition, staff has received requests for a family passes and would like to offer this option as a benefit to families along with a promotional punch card.

**Financial Considerations:** The cost for day passes will be lowered by \$1, making the new costs as follows:

- \$4 for ages three to 17 and Seniors
- \$6 for adults
- \$3 for groups

In addition, individual season passes will be lowered to \$60 and family passes will be \$180 for four members and would allow up two additional members for \$30 per person. The other change is for morning fitness pass at \$50 which is a ten-dollar decrease. Lastly, a new special 20 punch pass for \$60 may be used for entrance morning fitness, as well as day swim and night swims.

**Purpose/Mission:** The revised rate structure meets with the core purpose of making Dodge City, the best place to be and the core value of ongoing improvement.

**Legal Considerations:** There are no legal considerations.

**Attachments:**

Proposed Rate Structure and Rate Comparison

City	Age	Price	Season Pass	Family Pass	Specials	Hours	Night Swim
Dodge City	0-2	free	\$60	\$180 for 4 add for \$30 only allow 2 additions (1/2 off Cabana Rentals M-TH)	20 punch pass for \$60 gets you into morning fitness/day pass/night swim (excludes special events)	12-7 M-S, 12-6pm Sun.	7-9pm T & Th \$4
	age 3-17	\$4					
	Adults	\$6					
	Seniors	\$4					
	Group	\$3					
Dodge City	0-2	free	\$70	No	Buy 3 one free November to May	12-7 M-S, 12-6pm Sun.	7-9pm T & Th
	age 3-17	\$5					
	Adults	\$7					
	Seniors	\$5					
	Group	\$4					
Garden City	All ages	\$3	\$77	\$174 for 4 add for \$20	20 punch pass for \$48	1-8 M-S, 1-6 Sun	Special events Schedule
Derby	0-2	free	<a href="http://www.rockriverrapids.com/347/Season-Passes">http://www.rockriverrapids.com/347/Season-Passes</a>	No	Offer discounts on season passes	Open daily 12:30-7pm Memorial day to Aug. 10	Not clear
	age 3-17	\$8					
	Adults	\$9					
	Senior	\$8					
Salina	0-2	free	<a href="#">Kenwood Cove Aquatic Park</a>   <a href="#">Prices</a>	\$195 for 5 add up to 3 more \$35 per person		12:30-7pm M-S, Sundays 12:30pm-6pm	Not clear
	ages 3-17	\$4					
	Adults	\$6					
	Seniors	\$3					
Manhattan	0-2	free		\$65 adults, \$45 Children		1-8 pm daily Closes Aug. 15	Twilight Swim 6-8pm daily
	ages 2-15	\$4					
	Adults	\$6					

	Nonswimmers	\$2					
	Groups	\$3					
<b>Sedgwick Co. Zoo</b>				\$180 2 Adults 3 Children/Grandchildren			

**Morning Fitness Pass**

\$50

Morning Fitness Pass \$60