

**Dodge City/Ford County CFAB Advisory Board Meeting**  
**City Hall**  
**City Commissioners Chambers**  
**Wednesday, January 29, 2020 6:00 P.M.**  
**Agenda**

**Welcome:** Chair Ryan Rabe

**Roll Call:**

**Call to Order:** Chair Ryan Rabe

**Visitors:**

(Limit of five minutes per individual and fifteen minutes per topic. Final action may be deferred until the next CFAB meeting unless an emergency situation does exist).

**Election of Officers:**

1. Election of 2020 Chair
2. Election of 2020 Vice-Chair

**Consent Calendar:**

1. Approval of Minutes from November 6 , 2019 Meeting
2. “Why Not Dodge” Sales Tax Report

**Reports:**

1. CFAB Update- Report by Assistant City Manager/Public Affairs Melissa McCoy
  - Sports and Events Coordinator
  - Dodge City Youth Soccer
  - Board Member Terms
  - 2020 Organizational Funding MOUs

**Unfinished Business:**

1.

**New Business:**

1. CFAB Logo-Report by Abbey Martin, Public Information Officer

**Next Meeting Date(s):**

- 1 6:00 pm, Wednesday, March 25, 2020
- 2.. 6:00 pm, Wednesday, September 23, 2020
3. 6:00 pm, Wednesday, November 4, 2020

**Adjournment**

**Dodge City/Ford County CFAB Advisory Board Meeting**  
**City Hall**  
**City Commissioners Chambers**  
**Wednesday, November 6, 6:00 P.M.**  
**Minutes**

**Welcome:** Chair Ryan Rabe

**Roll Call:** Ryan Rabe, Mike Martinez, Michael Burns, Michael Brakey, Mike Laskowsky, Hugo Rodela, City Commissioners Rick Sowers, County Administrator Shawn Tasset, Assistant County Administrator Shawn Fletcher

**Call to Order:** Chair Ryan Rabe

**Consent Calendar:**

1. **Approval of Minutes from September 25, 2019 Meeting-** Mike Martinez made a motion to approve the consent calendar and Michael Burns seconded. Motion passed 5-0.
2. **“Why Not Dodge” Sales Tax Monthly Financial Report-City** Finance Director Nicole May reported updates on the sales tax financial report including information on account transfers for health insurance and Organizational Funding. She also explained that expenses are still coming in for some of the projects although the majority of payments have been made.

**Reports:**

1. **United Wireless Arena and Boot Hill Casino and Resort Conference Center Update-Report by Executive Director, Chris Ragland-**Chris Ragland presented information on the economic impact of the United Wireless Arena and Boot Hill Casino and Resort as well as details on upcoming shows. In addition, he mentioned that the Special Event Center was recently recognized as an outstanding entertainment facility with the Prime Site Award. In other updates, Mr. Ragland shared information about the success of partnerships with the Dodge City Convention and Visitors Bureau, Boot Hill Casino and Resort and the Dodge City Area Chamber of Commerce.

**Unfinished Business:**

1. There was no unfinished business.

**New Business:**

1. **2020 CFAB Organizational Funding Applications Recommendations- Report by Assistant City Manager/Public Affairs Melissa McCoy-** Melissa McCoy reported that City staff received six grant applications for CFAB Organizational Funding totaling \$142,982.83. The amount of available funding was \$110,000.00. Staff recommendations were as follows and each applicant is required to provide a twenty percent match:

- Dodge City Arts Council- Recommended funding: \$7,990.00
- Dodge City Roundup- Recommended Funding: \$36,690.00
- Dodge City Trail of Fame-Recommended Funding: \$17,080.00
- Kansas Teacher Hall of Fame-Recommended Funding: \$9,977.00
- Ford County Historical Society-Recommended Funding: \$19,825.00
- Young Guns Association-Recommended Funding: \$18,438.00

Michael Brakey made a motion to approve the 2020 CFAB Organizational Funding applications as presented and Michael Burns seconded. The motion passed 4-0. Staff will present the CFAB recommendations to the City and the County Commissions at their respective commission meetings on November 18, 2019 for approval.

**Next Meeting Date(s):**

1. 6:00 pm, Wednesday, January 29, 2020
2. 6:00 pm, Wednesday, March 25, 2020
3. 6:00 pm, Wednesday, September 23, 2020
4. 6:00 pm, Wednesday, November 4, 2020

**Adjournment-** Mike Martinez made a motion to adjourn the Michael Brakey seconded. The motion that passed unanimously.

BALANCE SHEET  
SALES TAX PROJECT FUNDS  
ENDING November 2019

	Operating Fund	Organizational Funding Fund	ST-Depr. & Replacement Fund	Event Fund	Depot Fund	Debt Service Account-SEC	Debt Service Account - Water Park	TOTAL SALES TAX PROJECTS FUNDS
<b>ASSETS</b>								
<b>Assets</b>								
Cash	133,226.49	202,741.37	1,227,782.69	35,504.30	450,514.60	9,360.57	358,109.52	2,417,239.54
Cash - Reserve	-	-	-	-	-	3,618,859.41	734,084.82	4,352,944.23
Cash - 2016 REF Bonds Debt Service	-	-	-	-	-	1,315,138.54	-	1,315,138.54
Cash - Cost of Issuance	-	-	-	-	-	4,344.63	1.15	4,345.78
Miscellaneous Receivable	303.95	-	12,500.00	-	1,673.12	-	-	14,477.07
Sales Tax Receivable	408,612.53	-	-	-	-	-	-	408,612.53
Deferred Bond Issuance Costs	-	-	-	-	-	-	-	-
<b>TOTAL ASSETS</b>	<b>542,142.97</b>	<b>202,741.37</b>	<b>1,240,282.69</b>	<b>35,504.30</b>	<b>452,187.72</b>	<b>4,947,703.15</b>	<b>1,092,195.49</b>	<b>8,512,757.69</b>
<b>LIABILITIES &amp; FUND BALANCE</b>								
<b>Liabilities</b>								
Accounts Payable	279,662.84	1,204.33	-	-	875.00	-	-	281,742.17
Retainage Payable	-	-	-	-	-	-	-	-
Salaries Payable	-	-	-	-	-	-	-	-
Sales Tax Payable	48.12	-	-	-	-	-	-	48.12
Compensated Absenses Payable	12,770.05	7,329.94	-	-	3,407.42	-	-	23,507.41
Accrued Interest Payable	-	-	-	-	-	109,668.75	26,158.33	135,827.08
Deferred Gain on Refunding	-	-	-	-	-	1,967,590.18	-	1,967,590.18
Bond Premium	-	-	-	-	-	45,899.62	261,048.00	306,947.62
Unamortized Bond Discount	-	-	-	-	-	-	-	-
Bonds Payable-Current	-	-	-	-	-	1,245,000.00	380,000.00	1,625,000.00
Bonds Payable-Non-Current	-	-	-	-	-	32,215,000.00	8,380,000.00	40,595,000.00
<b>TOTAL LIABILITIES</b>	<b>292,481.01</b>	<b>8,534.27</b>	<b>-</b>	<b>-</b>	<b>4,282.42</b>	<b>35,583,158.55</b>	<b>9,047,206.33</b>	<b>44,935,662.58</b>
Total Current Liabilities								
<b>FUND BALAN</b>	<b>235,486.96</b>	<b>194,207.10</b>	<b>1,240,282.69</b>	<b>35,504.30</b>	<b>447,905.30</b>	<b>2,824,544.60</b>	<b>804,989.16</b>	<b>5,782,920.11</b>
Reserve for Encumbrances	14,175.00	-	-	-	-	-	-	14,175.00
Net Capital Assets-Related Debt	-	-	-	-	-	(33,460,000.00)	(8,760,000.00)	(42,220,000.00)
Unused debt proceeds	-	-	-	-	-	-	-	-
Total Fund Equity	<b>249,661.96</b>	<b>194,207.10</b>	<b>1,240,282.69</b>	<b>35,504.30</b>	<b>447,905.30</b>	<b>(30,635,455.40)</b>	<b>(7,955,010.84)</b>	<b>(36,422,904.89)</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>542,142.97</b>	<b>202,741.37</b>	<b>1,240,282.69</b>	<b>35,504.30</b>	<b>452,187.72</b>	<b>4,947,703.15</b>	<b>1,092,195.49</b>	<b>8,512,757.69</b>



Special Events Centers									
Contractual	-	74,625.00	875,500.00	820,875.00	895,500.00	97.77%			
Insurance & Electric	303.95	3,599.00	43,155.02	39,589.00	43,200.00	99.90%			
Other	-	-	-	-	-	0.00%			
Capital Outlay	-	8,333.00	67,048.00	91,663.00	100,000.00	67.05%			
Total-Special Events Centers	303.95	86,557.00	985,703.02	952,127.00	1,038,700.00	94.90%			
Facilities Maintenance									
Personnel Services	-	1,345.00	12,116.74	14,795.00	16,150.00	75.03%			
Contractual Services	-	-	-	-	-	0.00%			
Commodities	488.31	607.00	2,728.96	6,677.00	7,300.00	37.38%			
Total-Facilities Maintenance	488.31	1,952.00	14,845.70	21,472.00	23,450.00	63.31%			
Raceway Park									
Personnel Services	234.07	899.00	8,984.44	9,889.00	10,800.00	83.19%			
Contractual Services	3,223.13	27,564.00	312,655.74	303,204.00	330,800.00	94.52%			
Commodities	4.65	1,174.00	4,658.09	12,914.00	14,100.00	33.04%			
Capital Outlay	-	1,274.00	6,299.99	14,014.00	15,300.00	41.18%			
Total-Raceway Park	3,461.85	30,911.00	332,598.26	340,021.00	371,000.00	89.65%			
Outdoor Regional Aquatics Facility									
Personnel Services	-	-	-	-	-	#DIV/0!			
Contractual Services	2,956.33	46,914.00	581,041.13	516,054.00	563,000.00	103.20%			
Commodities	1,631.20	1,041.00	9,694.62	11,451.00	12,500.00	77.56%			
Capital Outlay	-	416.00	-	4,576.00	5,000.00	0.00%			
Total - Aquatics Facility	4,587.53	48,371.00	590,735.75	532,081.00	580,500.00	101.76%			
TOTAL EXPENDITURES-OPERATING FUN	317,329.39	637,693.00	6,200,506.82	7,014,623.00	7,652,731.00	81.02%			
Revenue Over/Under Expenditures	187,828.92	(86,684.00)	(192,631.98)	(953,524.00)	(1,040,571.00)				

ST Organizational Funding Fund									
Revenues									
Grants	-	-	-	-	-	-	-	-	0.00%
Charges for Services	-	-	-	-	-	-	-	-	0.00%
Transfer From Other	-	-	-	-	-	-	-	-	0.00%
Transfer From Sales Tax Fund	-	59,166.00	710,000.00	710,000.00	650,826.00	710,000.00	710,000.00	100.00%	
Total Revenue-ST Organizational Funding	-	59,166.00	710,000.00	710,000.00	650,826.00	710,000.00	710,000.00		
Expenditures									
Personnel Services	-	-	-	-	-	-	-	-	#DIV/0!
Contractual Services	2,846.33	59,166.00	633,604.19	633,604.19	650,826.00	710,000.00	710,000.00	89.24%	
Commodities	-	-	65.35	65.35	-	-	-	-	#DIV/0!
Capital Outlay	-	-	-	-	-	-	-	-	0.00%
Total Expenditures-ST Organizational Fundin	2,846.33	59,166.00	633,669.54	633,669.54	650,826.00	710,000.00	710,000.00	89.25%	
Revenue Over/Under Expenditures	(2,846.33)	-	76,330.46	76,330.46	-	-	-	-	
Debt Service Account - SEC									
Revenues									
Investment Income	873.92		(18,482.46)	(18,482.46)					
Transfer from Reserve Fund	-		-	-					
Transfer from Operating Funds	219,189.59		1,772,310.50	1,772,310.50					
Total Revenues	220,063.51		1,753,828.04	1,753,828.04					
Expenditures									
Principal Payments	-		1,245,000.00	1,245,000.00					
Interest Payments	-		672,637.50	672,637.50					
Investment Fees	-		-	-					
Total Expenditures	-		1,917,637.50	1,917,637.50					
Revenue Over/Under Expenditures	220,063.51		(163,809.46)	(163,809.46)					
Debt Service Account - Outdoor Regional Acquatics Facility									
Revenues									
Investment Income	-		(22,698.76)	(22,698.76)					
Transfer from COI fund	-		-	-					
Transfer from Operating Funds	57,708.34		486,112.30	486,112.30					
Total Revenues	57,708.34		463,413.54	463,413.54					
Expenditures									
Principal Payments	-		380,000.00	380,000.00					
Interest Payments	-		157,050.00	157,050.00					
Total Expenditures	-		537,050.00	537,050.00					
Revenue Over/Under Expenditures	57,708.34		(73,636.46)	(73,636.46)					