

*Community Facilities Advisory Board Minutes
City Hall, Commission Chambers
Wednesday, December 2, 2015*

City Commission Chambers

6:00 p.m.

WELCOME: Tom Stanley, Chair

ROLL CALL: Michael Martinez, Mike Laskowsky, Tom Stanley, Jeff Turner, Ryan Rabe, City Commissioner Rick Sowers, City Manager Cherise Tieben, County Administrator Ed Elam

APPROVAL OF CONSENT CALENDAR:

1. **Approval of CFAB, Wednesday, July 15 Meeting Minutes-** Ryan Rabe moved to approve the consent calendar as presented, Mike Martinez seconded the motion. The motion carried 6-0.
2. **“Why Not Dodge” Sales Tax Fund Monthly Financial Report-** City Director of Finance, Nannette Pogue commented that she would be happy to answer any questions in regards to the monthly financial report. There were no questions. A motion was made by Mike Laskowsky to accept the financial report as presented, Jeff Turned seconded the motion and the motion passed 6-0.

REPORT:

1. **Athletic Field Maintenance Update- Report by Director of Parks and Recreation Paul Lewis-**Mr. Lewis reported that repairs have been performed on infield/outfield arcs on Fields Three and Four this fall and re-established backstop turf areas to the original construction dimensions. He went on to add that Fields Two, Three, and Four are now restored and Field One will be completed next year. In addition, the concession buildings at St. Mary Soccer Complex and at Legends have been repainted. Mr. Lewis shared that Parks and Rec is still anticipating doing bids for fencing at St. Mary Soccer Complex as the plan is to fence in more fields to control access so fields can be adequately maintained for games.

UNFINISHED BUSINESS:

1. **There was no unfinished business to review.**

NEW BUSINESS:

1. **Long Branch Lagoon Aquatic Park Management Park Management Proposals-Report by Director of Parks and Rec Paul Lewis-**Mr. Lewis explained that recently the City published an RFP, asking for proposals to manage the new Long Branch Lagoon Water Park. A detailed request was developed outlining the requirements and requested services for a private contractor to operate the facility and seven vendors responded to the RFP. A committee consisting of City and County Staff and the Chair of the CFAB reviewed the submittals and screened the seven vendors down to four firms selected to interview. Those interviews were conducted Thursday, November 12th. Based on those interviews and the scoring of the proposals, staff recommends pursuing a contract with StandGuard Aquatics.

Mr. Lewis went on to say that StandGuard has identified the individual who will be the on-site facility manager for the first year of operation and that person has all the required certifications and experience including, Certified Pool Operator, Aquatic Facility Operator, Life Guard Instructor, Life Guard Trainer, Water Safety Instructor and more. He added that StandGuard currently has 22 facilities under management and are equipped to provide the administration and corporate resources necessary to open Long Branch Lagoon in May of 2016.

After some questions, for the representatives from Standguard, Jeff Turner made a motion to approve the proposal from StandGuard and recommend it to the Joint Commissions pending the Legal Counsel's review of the reference checks. Ryan Rabe seconded the motion which passed 6-0.

UPCOMING MEETINGS:

- 1. Joint Commission Meeting-Monday, December 7, 2015, 6:00 pm Ford County Government Center Rose Room**
- 2. CFAB Meeting-Wednesday, January 27, 2016 6:00 PM City Commissioners' Chambers, City Hall**

ADJOURNMENT: Mike Martinez made a motion to adjourn the meeting. Jeff Turner seconded. The motion passed unanimously.